

Abbey Clerk Volunteer

Goal(s): Help create an energetic cafe atmosphere and an inviting experience for guests and help to maintain a clean, welcoming environment for everyone who visits the Abbey.

Time Commitment: 2-3 hours per week or 6 hours every other week

- Time commitment can be variable and flexible, depending on your availability

Supported By: The Abbey Manager (john.karraker@vintagechurch.org)

Responsibilities:

- Creating a warm welcoming environment for customers
- Greeting every customer with a smile
- Take Customer Orders & Running the register
- Making Pots of Coffee
- Preparing all Pastries
- Making Paninis/Toast Plates/Bagels
- Aide Abbey Staff in busing tables and washing dishes
- Sweeping floors and sidewalks
- Light dusting around the Cafe
- Light gardening in the Abbey courtyard
- Stamping cups and bags Portioning tea for future orders Help staff clean and maintain a clean cafe and bathroom area

To check out this serving opportunity, email John Karraker at john.karraker@vintagechurch.org.